

MINUTES

An online meeting of the Governing Body of the college was held on Thursday, 13th January, 2022 at 03:00 p.m. through google meet.

The following members attended the meeting:

1	Mohd. Irshad	Chairperson, GB
2	Mr. Satish Gupta	Treasurer, GB
3	Mr. Jugraj Singh	Member, GB
4	Mr. Ramanand Rai	Member, GB
5	Dr. Anil Mittal	Member, GB
6	Prof. Reeta Wattal	Member, GB
7	Ms. Prerna Madaan	Member, GB
8	Prof. J.P. Dubey	University Representatives, GB
9	Prof. Madhu Pruthi	Principal & Member Secretary
10	Prof. Padmasai Arora	Teachers Representative on GB
11	Dr. Jyoti Anand	Teachers Representative on GB
12	Mr. Rajesh Wadhwa	Non-Teaching Representative on GB

The following members could not attend the meeting.

1	Mr. Santosh Joshi	Member, GB
2	Dr. Ashwini Dalmiya	Member, GB
3	Prof. P.D. Sahare	University Representatives, GB

Prof. Madhu Pruthi, Principal and Member Secretary, Governing Body place on record in house that best services rendered by all the members of full fledge Governing Body including Mr. Pankaj Gaur, Hon'ble Chairman and Ms. Saraswati Kalyani, Treasurer. Also it was placed on record the services of both Prof. J.P Dubey and Prof. P.d. Sahare for their immense contribution to the growth of institute during the intervening period as Chairperson and Treasurer, Governing Body.

1. Minutes of Governing Body meetings held on 11.10.2021 and 11.01.2022 were reported, recorded and approved.

2. The following actions taken by the former Chairperson, Governing Body Prof. J.P. Dubey for smooth functioning of the college were reported, recorded and approved.

- (i) Approval for Promotion of following teachers from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) to be sent to University of Delhi for concurrence. Here Chairperson himself has been a member of Selection Committee.

Teachers promoted from Assistant Professor Academic Level 12 to Associate Professor (Academic Level 13A)

S. No.	Name	Department
1	Dr. Dhanpal Singh	Mathematics

- (ii) Approval for payment to Mr. Raj Kumar, Section Officer (Admn.) Retd. as detailed below:
- (A) Earned Leave - Rs. 8,89,316/-
- (B) Provident Fund Money - Rs. 4,34,442/-
- (iii) Grant of approval for withdrawal from PF
- Mr. Naveen Sharma, Profession Assistant - Rs. 5,00,000/-
- Prof. Madhu Pruthi, Principal - Rs. 20,00,000/-
- (iv) Grant of approval for Earned Leave from 15.12.2021 to 04.01.2022 to Prof. Madhu Pruthi, Principal to enable her to visit USA to meet her aged and ailing father.
- (v) Engagement of Sh. Raj Kumar as S.O (Admin) on contractual basis post after his retirement as per rules of University of Delhi.

3. The following actions taken by Principal for smooth functioning of the college were reported, recorded and approved.

- (i) Re-appointment/ appointment of the following teaching staff on Ad-hoc basis as per norms of the University of Delhi.

S. No.	Name of the Teacher	Department	Date of appointment/ Joining
1	Ms. Astha Kanjlia	Management Studies	18.11.2021
2	Dr. R.S. Rajpurohit	Commerce	18.11.2021
3	Mr. Hemant Yadav	Commerce	18.11.2021
4	Ms. Namita Padhy	Commerce	18.11.2021
5	Ms. Prama Vishnoi	Commerce	18.11.2021
6	Ms. Ruchi Goyal	Commerce	18.11.2021
7	Ms. Snehlata Rana	Commerce	18.11.2021
8	Ms. Nidhi Aggarwal	Commerce	18.11.2021
9	Mohd Tariq Azizy	Commerce	18.11.2021
10	Ms. Shivani	Commerce	18.11.2021
11	Dr. Anjalika Solanki	Commerce	18.11.2021

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12	Ms. Rochana Chaturvedi	Computer Science	18.11.2021
13	Mr. Sumit Kumar Baberwal	Computer Science	18.11.2021
14	Mr. Sudhir Kumar Gupta	Computer Science	18.11.2021
15	Mr. Rakesh Kumar	Computer Science	18.11.2021
16	Mr. Anand	Computer Science	18.11.2021
17	Ms. Disha Garg	Computer Science	18.11.2021
18	Mr. Himanshu Kushwah	Electronics	18.11.2021
19	Dr. Jyoti Bansal	Electronics	18.11.2021
20	Ms. Richie Aggarwal	Mathematics	18.11.2021
21	Dr. Ram Chander Verma	Mathematics	18.11.2021
22	Dr. (Ms.) Vandana Gambhir nee Chopra	Psychology	18.11.2021
23	Ms. Mona Ranga	Psychology	18.11.2021
24	Ms. Pinki	Psychology	18.11.2021
25	Ms. Kritee Manchanda	Management Studies	09.12.2021
26	Dr. (Ms.) Nomita Sharma	Management Studies	09.12.2021
27	Mr. Kunal Kumar	Commerce	10.12.2021
28	Ms. Monu Chauhan	Commerce	09.12.2021
29	Ms. Dimple Gupta	Commerce	09.12.2021
30	Ms. Astha Goyal	Computer Science	09.12.2021
31	Ms. Nidhi Passi	Computer Science	09.12.2021
32	Dr. Sumit Kumar Agarwal	Computer Science	09.12.2021
33	Dr. (Ms.) Namita Aggarwal	Computer Science	09.12.2021
34	Ms. Jyoti Kumari	Computer Science	09.12.2021
35	Mr. Pradeep Kumar	Computer Science	09.12.2021
36	Ms. Rashmeet Kaur Chawla	Computer Science	09.12.2021
37	Mr. Anil Sethi	Electronics	09.12.2021
38	Mr. Prashant Kumar	Electronics	09.12.2021
39	Mohd. Rafeeqe CK	English	09.12.2021
40	Mr. Archit Nanda	English	09.12.2021
41	Ms. Rajat Arora	Mathematics	09.12.2021
42	Mr. Panjabi Singh	Mathematics	09.12.2021
43	Dr. Subedar Ram	Mathematics	09.12.2021
44	Dr. Ravi Kumar	Mathematics	09.12.2021
45	Mr. Deepak Kumar Meena	Mathematics	09.12.2021
46	Mr. Ankit Kumar	Mathematics	09.12.2021
47	Dr. (Ms.) Smita Korpai	Physics	09.12.2021
48	Mr. Gagandeep Longiany	Physics	09.12.2021
49	Mr. Neha Yadav	Physics	09.12.2021
50	Mr. Vicky Kapoor	Physics	10.12.2021
51	Dr. Pallavi Raj	Psychology	09.12.2021
52	Ms. Akanksha Mendiratta	Psychology	10.12.2021

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53	Dr. (Ms.) Geetanjali Sageena	EVS	09.12.2021
54	Mr. Virender Yadav	Hindi	09.12.2021

(ii) Re-appointment/ appointment of the following non-teaching staff on consolidated salary basis as per norms of the University of Delhi.

S. No.	Name	w.e.f.	Salary @Rs. P.M.	Designation	Period
1	Mr. P.K. Bhatia	13.10.2021	41,693/-	S.O (Accounts)	6 Months
2	Mr. Arvind Kumar	31.12.2021	35,400/- + D.A	S.T.A	6 Months
3	Mr. Rahul Kumar	21.12.2021	18000/- + D.A	MTS – Lab. Attdt.	6 Months
4	Ms. Baby	17.12.2021	18000/- + D.A	Lady Attendant	6 Months
5	Mr. Punit Thakur	08.11.2021	15,070/-	MTS (Lab. Attdt.)	6 Months
6	Mr. Manish	25.10.2021	15,070/-	MTS (Lib. Attdt.)	6 Months
11	Mr. Abhishek	08.10.2021	15,070/-	MTS	6 Months

4. An expenses of Rs. 1,24,526/- incurred towards grant of Full Fee Waiver to the following 11 college students who lost their parents to COVID, from Students Activity Fund A/c, as per approval of Governing Body was reported, recorded and approved.

S. No.	Name of Student	Course	Semester	Roll No.
1	Rahul Vishnoi	B.Sc (H) Computer Science	III	5852
2	Diwakar	B.Sc (G) Math Science	III	6548
3	Litesh Yadav	B.Sc Physical Science with Computer Science	V	1465
4	Shruti Bidla	B.A (H) Psychology	III	5626
5	Ritika Yadav	B.Com (H)	III	5254
6	Vivek Sharma	B.Sc Physical Science with Computer Science	V	1443
7	Adarsh Shukla	B.Sc (H) Computer Science	V	727
8	Charu	B.Com (H)	V	500
9	Devansh Srivastava	BMS	III	5044
10	Shivangi	B.Sc (H) Physics	III	6327
11	Amit Maurya	B.Com (H)	V	209

5. Payments of Rs. 29511.80/- towards submission of IIQA for 2nd cycle of NAAC accreditation fees on 22.10.2021 and Rs. 59011.80/- towards 1st Installment towards submission of NAAC – Self Study Report (SSR) were reported, recorded and approved.
6. Receipt of letter dated 27.10.2021 from the Joint Registrar (Estab – N/T) regarding Grant of Dearness Allowance to the University Staff – Revised rates effective from 01.07.2021 as per 7th Central Pay Commission – regarding was reported and recorded. An expense of Rs. 13,22,229/- was incurred on account of payment of D.A Arrears of staff.
7. Receipt of letter No.: DHE-03(01)/100%/GIA/KESHAV/2021-2022/3775-84 dated 03.11.2021 from the Head of Office, Directorate of Higher Education regarding release of 3rd Installment of Grant-in-Aid (Rs. 4,11,47,000/- under Grant-in-aid Salaries) to Keshav Mahavidyalaya was reported and recorded.
8. Receipt of letter dated 11.11.2021 from Dr. Vinita Jindal, Associate Professor, Department of Computer Science informing college about sanction of FRP (Minor Research Project) to her was reported and recorded.
9. Payment of Rs. 6250/- made on 24.11.2021 from Student Society Account towards participation of 250 students @25/- each students of our college in Nadi Ko Jano Abhiyan of University of Delhi was reported, recorded and approved.
10. Receipt of letter No.: CS-I/(111)/ Pay fix./KMV/2021/374 dated 25.11.2021 from the Assistant Registrar (Colleges), University of Delhi regarding Pay Fixation on promotion in respect of Dr. Priti Sehgal, Professor, Department of Computer Science was reported and recorded.
11. Payment of Rs. 64,640/- made on 07.12.2021 for Purchase of Zoom License for 500 attendee for one year for the college was reported, recorded and approved.
12. Receipt of letter No.: F6/DFS/MS/Complaint/WZ/2021/30 dated 13.12.2021 from the Dy. Chief Fire Officer, Govt. of NCT of Delhi, Head Quarters: Delhi Fire Service, New Delhi regarding forwarding our complaint against marriage pandal erected

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- adjoining Girls Hostel at Keshav Mahavidyalaya College located at H-4-5 Zone, Pitampura, Delhi was reported and recorded.
13. Payment of Rs. 1,50,720/- made on 13.12.2021 from Lapse Caution Money Fund A/c to the staff engaged in Covid-19 Vaccination Center for the period June 2021 to November 2021 as remuneration of Rs. 240/- per person per day was reported, recorded and approved.
14. Receipt of letter No.: CS-I/(111)/ Pay fix./KMV/2021/590 dated 14.12.2021 from the Assistant Registrar (Colleges), University of Delhi regarding Pay Fixation on promotion in respect of Dr. Pardeep Kumar, Professor, Department of Commerce was reported and recorded.
15. Receipt of letter No: PNGS/U120107/331295/2927 dated 14.12.2021 from the LIC, P&GS Department, Delhi regarding Maturity Claim under Master Policy No. 331295 in respect of Mr. Subodh Pandit, Assistant Professor, Department of Management Studies of Rs. 92629/- was reported and recorded.
16. Receipt of letter No.: CS-I/(111)/ Pay fix./KMV/2021/588 dated 15.12.2021 from the Assistant Registrar (Colleges), University of Delhi regarding Pay Fixation on promotion in respect of Dr. Vinod Kumar Sharma, Professor, Department of Electronics was reported and recorded.
17. Receipt of order dated 20.12.2021 from the Joint Secretary (HRD), Govt. of NCT of Delhi, Finance Department regarding appointment of Accounts Functionaries in 12 Colleges was reported and recorded.
18. Half yearly progress report for the period 07.07.2021 to 06.01.2022 in respect of Ms. Chetna, Assistant Professor, Department of Physics received from her Research Guide was reported and recorded. Her requested dated 29.12.2021 to grant her extension of study leave by one more year was reported, recorded and approved.
19. Receipt of letter No.: CS-III/009/KM/2021/Min./2024 dated 31.12.2021/ 03.01.2021 from the Assistant Registrar (Colleges), University of Delhi regarding Recommendation of the University Screening Committee for grant of Financial upgradation(s) under MACP Scheme – reg to Non-teaching Staff of college was reported and recorded.

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20. Half yearly progress report for the period August, 2021 to January, 2022 in respect of Ms. Anita Mendiratta, Assistant Professor, Department of Commerce received from her Research Guide was reported and recorded. Her request dated 10.01.2022 to grant her extension of Study Leave by one more year was reported, recorded and approved.
21. Recruitment of six Assistant Professor on Ad-hoc basis in various department of the college against the teachers who had resigned from their post recently due to their higher study or look after their new born babies was reported and recorded. The Governing Body members asked the college to follow the rules of University of Delhi in this regard.
22. The inadvertent error of date of confirmation of 18 teachers recruited on permanent basis on 2010 which was mentioned wrong was reported and recorded in the meeting. The Governing Body reviewed their dates and approved the date of joining as the confirmation of their services subject to the approval of University of Delhi. The Governing Body informed the Principal to seek clarification from University of Delhi if this could be corrected.
23. The Girls Hostel of college is being run in self financing mode as per direction of Director, DHE since the inception of hostel in September, 2012. Due to nationwide lockdown since March, 2020 the meager staff needed to run/ maintain cleanliness/ security/ garden services was engaged and payment made to them from the balance amount lying in the hostel fund account. With no source of income since March, 2020 the available fund were utilized for payment to the support staff employed to the hostel and now only Rs. 68,000/- is being left in College Girls Hostel Account. Due to shortage of funds, college is unable to pay not only the salary of the staff engaged at hostel but also other essential services bills like Electricity, Water and Property Tax etc. The matter has been reported and recorded in the meeting. The Chairperson, Governing Body directed the college to write a letter to the Director, Directorate of Higher Education, Govt. of NCT of Delhi for financial support to run the girls hostel.
24. Receipt of mail dated 05.01.2022 from Mr. Sandeep Vodwal conveying his intent to join college on 21st January, 2022 after availing three years of Study Leave to pursue Ph.D. was reported, recorded and approved.

ADDENDUM:

1. Receipt of letter No.: CB.II/12 DG Colleges/2022/504 dated 12.01.2022 from the Assistant Registrar (Colleges), University of Delhi regarding ex-post-facto approval for the entire sanctioned strength of Teaching and Non-Teaching posts from the Director, Higher Education, Govt. of NCT of Delhi was reported and recorded.
2. Receipt of mail dated 11.01.2022 from Dr. Subedar Ram, Assistant Professor on Ad-hoc basis in the Department of Mathematics regarding his resignation from the post of Assistant Professor was reported, recorded and approved.

The meeting ended with a vote of thanks to the chair.

Sd/-
(Prof. Madhu Pruthi)
Principal & Member Secretary
Governing Body

Sd/-
Mohd. Irshad
Chairperson,
Governing Body